# TE MAHOE SCHOOL

## **ANNUAL REPORT**

# FOR THE YEAR ENDED 31 DECEMBER 2019

**School Directory** 

**Ministry Number:** 

2009

Principal:

Tammy Wallace

**School Address:** 

School Postal Address:

 ${\bf \xi}$ 49 Galatea Road, RD 2, Whakatane, 3192

School Phone:

07 322 8210

School Email:

mary.tarei@temahoe.school.nz

**Members of the Board of Trustees** 

Name Caroline Abraham Tammy Wallace	<b>Position</b> Chairperson Principal	How Position Gained Elected ex Officio	Occupation Supervisor	Term Expires/ Expired Jun 2022
Georgina Tarei	Parent Rep Parent Rep Parent Rep Parent Rep Staff Rep	Elected	Cafe Worker	Jun 2022
Gaynor Paul		Elected	Care Worker	Jun 2022
Casey Taniwha		Elected	Parent	Jun 2022
Donna Herewini		Co-opted	Parent	Jun 2019
Nicki Awhimate		Elected	Teacher	Jun 2022

**Accountant / Service Provider:** 

**Education Services Ltd** 

# **TE MAHOE SCHOOL**

Annual Report - For the year ended 31 December 2019

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#### Te Mahoe School

### Statement of Responsibility

For the year ended 31 December 2019

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2019 fairly reflects the financial position and operations of the school.

The School's 2019 financial statements are authorised for issue by the Board.

Caroline Abraham.	Tammy Wallace
Full Name of Board Chairperson	Full Name of Principal
Castar Alban.	Moller
Signature of Bóard Chairperson	Signature of Principal
14/05/2020 Date:	14/05/2020
Date.	Date

# Te Mahoe School Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2019

		2019	2019 Budget	2018
	Notes	Actual \$	(Unaudited) \$	Actual \$
Revenue		•	•	•
Government Grants	2	454,045	425,744	421,963
Locally Raised Funds	2 3	15,174	3,800	7,615
Interest income		9,500	3,000	9,341
Gain on Sale of Property, Plant and Equipment		33,287	82	9
	:;=	512,006	432,544	438,919
Expenses				
Locally Raised Funds	3	14,866	4,700	5,506
Learning Resources	4	281,524	240,776	244,442
Administration	5	47,708	51,900	57,957
Finance		1,070	150	1,063
Property	6	89,661	98,686	111,842
Depreciation	7	17,477	20,000	20,093
Loss on Disposal of Property, Plant and Equipment		1,206	<b></b>	3
Transport		24,212	27,100	23,844
	8=	477,724	443,312	464,747
Net Surplus / (Deficit) for the year		34,282	(10,768)	(25,828)
Other Comprehensive Revenue and Expenses		2	12	12
Total Comprehensive Revenue and Expense for the Year	10 <del>-</del>	34,282	(10,768)	(25,828)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Te Mahoe School Statement of Changes in Net Assets/Equity

For the year ended 31 December 2019

, ,	Notes	Actual <b>2019</b> \$	Budget (Unaudited) <b>2019</b> \$	Actual <b>2018</b> \$
Balance at 1 January	% <u>=</u>	364,242	343,275	390,070
Total comprehensive revenue and expense for the year Capital Contributions from the Ministry of Education		34,282	(10,768)	(25,828)
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS	9	3#	÷	**
Equity at 31 December	22	398,524	332,507	364,242
Retained Earnings		398,524	332,507	364,242
Equity at 31 December	<del>-</del>	398,524	332,507	364,242

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Te Mahoe School Statement of Financial Position

As at 31 December 2019

		2019	2019 Budget	2018
	Notes	Actual	(Unaudited)	Actual
Current Assets		\$	\$	\$
Cash and Cash Equivalents	8	122,532	315,506	95,947
Accounts Receivable	9	21,678	15,340	18,433
GST Receivable	Ü	3,376	2,082	2,246
Prepayments		5,686	7,235	6,325
Inventories	10	194	254	248
Investments	11	231,360		208,405
	-	384,826	340,417	331,604
Current Liabilities				
Accounts Payable	13	30,201	35,868	37,951
Provision for Cyclical Maintenance		=	00,000	57,551
Finance Lease Liability - Current Portion	15	3,939	3. <del>5</del> 3	3,155
Funds held for Capital Works Projects	16	15,027	2€2	2
	2	49,167	35,868	41,106
Working Capital Surplus/(Deficit)		335,659	304,549	290,498
Non-current Assets				
Investments (more than 12 months)	11	=	± <del>+</del> 0	21,745
Property, Plant and Equipment	12	89,994	45,966	76,635
	=	89,994	45,966	98,380
Non-current Liabilities				
Provision for Cyclical Maintenance	14	17,976	18,008	45 400
Finance Lease Liability	15	9,153	•	15,408 9,228
•	10			9,220
		27,129	18,008	24,636
Net Assets	=	398,524	332,507	364,242
Equity	_	200 504	200 507	204.045
-47	=	398,524	332,507	364,242

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Te Mahoe School Statement of Cash Flows

For the year ended 31 December 2019

		2019	2019 Budget	2018
	Note	Actual \$	(Unaudited) \$	Actual \$
Cash flows from Operating Activities		•	,	•
Government Grants		178,503	174,600	165,769
Locally Raised Funds		11,642	4,000	7,615
Goods and Services Tax (net)		(1,130)	520	(164)
Payments to Employees		(88,696)	(72,800)	(78,727)
Payments to Suppliers		(97,657)	89,480	(107,511)
Interest Paid		(1,070)	(150)	(1,063)
Interest Received		8,422	3,000	10,690
Net cash from Operating Activities	-	10,014	198,130	(3,391)
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		33,287	5400	≆.
Purchase of PPE (and Intangibles)		(27,869)	. <b>2</b> /2	(16,934)
Purchase of Investments		(1,210)	·	(2,456)
Net cash from Investing Activities	÷	4,208	:2):	(19,390)
Cash flows from Financing Activities				
Finance Lease Payments		(2,664)	(3,400)	(2,048)
Funds Held for Capital Works Projects		15,027		=
Net cash from Financing Activities	<u> </u>	12,363	(3,400)	(2,048)
Net increase/(decrease) in cash and cash equivalents	:=	26,585	194,730	(24,829)
Cash and cash equivalents at the beginning of the year	8	95,947	120,776	120,776
Cash and cash equivalents at the end of the year	8	122,532	315,506	95,947

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

#### Te Mahoe School Notes to the Financial Statements For the year ended 31 December 2019

#### 1. Statement of Accounting Policies

#### a) Reporting Entity

Te Mahoe School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### b) Basis of Preparation

#### Reporting Period

The financial reports have been prepared for the period 1 January 2019 to 31 December 2019 and in accordance with the requirements of the Public Finance Act 1989.

#### Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

#### Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

#### Standard early adopted

In line with the Financial Statements of the Government, the School has elected to early adopt PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. Information about the adoption of PBE IFRS 9 is provided in Note 26.

#### PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

#### Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

#### Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

#### Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

#### Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

#### Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

#### Cyclical Maintenance Provision

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at Note 14.

#### Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

#### Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

#### c) Revenue Recognition

#### Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

#### d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

#### e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses. The school applies the simplified expected credit loss model of recognising lifetime expected credit losses for receivables. In measuring expected credit losses, short-term receivables have been assessed on a collective basis as they possess shared credit risk characteristics. They have been grouped based on the days past due. Short-term receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the debtor being in liquidation.

#### **Prior Year Policy**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

#### i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### · i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **Prior Year Policy**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

#### k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$250 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements
Furniture and Equipment
Information and Communication
Motor Vehicles
Textbooks

Library Resources

Leased assets are depreciated over the life of the lease.

18-40 years

5-15 years

5 year

5 years

4 years

8 years DV

#### I) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

#### m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

#### n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

#### Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

#### p) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### q) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### t) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Grants determined by the Minister of Education for operational activities includes all items (core components) included in the Operational Funding notice.

Borrowings include but not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

#### v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

#### x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2	Government Gu	
_	ISOVERNMENT (SI	rante

	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Operational Grants	120,686	130,600	121,666
Teachers' Salaries Grants	221,598	192,746	195,588
Use of Land and Buildings Grants	56,154	58,168	58,806
Resource Teachers Learning and Behaviour Grants	261	11E	100
Other MoE Grants	20,541	12,030	12,931
Transport grants	34,805	32,200	32,972
	454,045	425,744	421,963

#### 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
Revenue	\$	\$	\$
Donations	335	500	231
Bequests & Grants	7,950	3,000	3,000
Activities	581	(3,300)	(#C
Trading	4,200	`3,100 <sup>′</sup>	4,384
Fundraising	2,108	500	120
	15,174	3,800	7,615
Expenses			
Activities	9,868	1,200	1,561
Trading	3,951	3,500	3,945
Fundraising (Costs of Raising Funds)	1,047	- Cale	35
	14,866	4,700	5,506
Surplus/(Deficit) for the year Locally raised funds	308	(900)	2,109

#### 4. Learning Resources

	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Curricular	8,987	11,130	8,062
Library Resources	337	1,000	482
Employee Benefits - Salaries	268,115	223,346	230,845
Staff Development	4,085	5,300	5,053
	281,524	240,776	244,442

#### 5. Administration

	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Audit Fee	3,600	3,500	3,500
Board of Trustees Fees	3,060	2,500	2,855
Board of Trustees Expenses	2,831	3,500	6,389
Communication	1,275	1,200	1,058
Consumables	404	2,200	1,991
Other	2,301	3,950	3,676
Employee Benefits - Salaries	20,249	26,200	28,792
Insurance	3,398	3,200	3,356
Service Providers, Contractors and Consultancy	10,590	5,650	6,340
	47,708	51,900	57,957

#### 6. Property

U. Froperty	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Caretaking and Cleaning Consumables	704	1,000	652
Cyclical Maintenance Expense	2,568	2,568	2,568
Grounds	1,068	2,800	7,282
Heat, Light and Water	6,290	8,000	8,613
Rates	1,711	1,800	1,576
Repairs and Maintenance	5,650	7,350	6,350
Use of Land and Buildings	56,154	58,168	58,806
Security	1,976	1,000	991
Employee Benefits - Salaries	13,540	16,000	15,070
Consultancy And Contract Services	Ξ.	*	9,934
	89,661	98,686	111,842

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

#### 7. Depreciation

7. Depresianon	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Building Improvements	1,453	1,446	1,453
Furniture and Equipment	7,171	8,551	8,590
Information and Communication Technology	4,179	6,232	6,261
Motor Vehicles	747	5.	€
Textbooks	¥	153	154
Leased Assets	3,281	2,924	2,938
Library Resources	646	694	697
	17,477	20,000	20,093

#### 8. Cash and Cash Equivalents

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
Cash on Hand	100		100
Bank Current Account	79,996	270,666	50,162
Bank Call Account	42,436	44,840	45,685
Cash equivalents for Cash Flow Statement	122,532	315,506	95,947

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$122,532 Cash and Cash Equivalents, \$15,027 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2020 on Crown owned school buildings under the School's Five Year Property Plan.

#### 9. Accounts Receivable

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
Receivables	3,532	ğ	16
Banking Staffing Underuse	2	2	3,131
Interest Receivable	3,917	4,188	2,839
Teacher Salaries Grant Receivable	14,229	11,152	12,463
	21,678	15,340	18,433
Receivables from Exchange Transactions	7,449	4,188	2,839
Receivables from Non-Exchange Transactions	14,229	11,152	15,594
	21,678	15,340	18,433

#### 10. Inventories

	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Stationery	110	158	39
Lunches	84	96	209
	194	254	248

#### 11. Investments

The School's investment activities are classified as follows:

The contours investment activities are diassified as follows.	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Current Asset			
Short-term Bank Deposits	231,360	*	208,405
Non-current Asset Long-term Bank Deposits		ú	21,745
Total Investments	231,360	<u> </u>	230,150

#### 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	20,178	*	(1,206)	)±:	(1,453)	17,519
Furniture and Equipment	29,131	346	9 <del>5</del> 8	150	(7,171)	22,306
Information and Communication Tech	10,970	2,451	348	-	(4,179)	9,242
Motor Vehicles		24,783	(e)	÷€:	(747)	24,036
Leased Assets	11,471	4,173	<b>E</b>	17.0	(3,281)	12,363
Library Resources	4,886	289	1941	(4)	(646)	4,528
Balance at 31 December 2019	76,636	32,042	(1,206)	•	(17,477)	89,994

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building Improvements	82,099	(64,580)	17,519
Furniture and Equipment	130,539	(108,233)	22,306
Information and Communication	66,953	(57,711)	9,242
Motor Vehicles	24,783	(747)	24,036
Textbooks	1,072	(1,072)	-
Leased Assets	17,661	(5,298)	12,363
Library Resources	27,106	(22,578)	4,528
Balance at 31 December 2019	350,213	(260,219)	89,994

2018	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Building Improvements	21,630	-	-	-	(1,453)	20,178
Furniture and Equipment	24,855	12,866	-	-	(8,590)	29,130
Information and Communication Tech	14,432	2,798	_	_	(6,261)	10,970
Textbooks	154	-	-	-	(154)	•
Leased Assets	921	13,489	-	_	(2,938)	11,471
Library Resources	5,073	511	-	-	(697)	4,886
Balance at 31 December 2018	67,065	29,664			(20,093)	76,635

2018	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Building Improvements	84.764	(64,586)	20,178
Furniture and Equipment	131,817	(102,687)	29,130
Information and Communication	64,502	(53,532)	10,970
Motor Vehicles	140,946	(140,946)	
Textbooks	1,072	(1,072)	-
Leased Assets	16,205	(4,734)	11,471
Library Resources	26,817	(21,931)	4,886
Balance at 31 December 2018	466,123	(389,488)	76,635

#### 13. Accounts Payable

•	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operating Creditors	2,607	4,158	3,135
Accruals	2,900	3,300	3,500
Banking Staffing Overuse		962	(€)
Employee Entitlements - Salaries	14,229	11,152	12,463
Employee Entitlements - Leave Accrual	10,465	16,296	18,853
	30,201	35,868	37,951
Payables for Exchange Transactions	30,201	34,906	37,951
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)		ě.	
Payables for Non-exchange Transactions - Other	-	962	72
	30,201	35,868	37,951
The carrying value of payables approximates their fair value.			

#### 14. Provision for Cyclical Maintenance

to the lost of one of manifestance			
	2019	_2019	2018
		Budget	
	Actual \$	(Unaudited) \$	Actual \$
Provision at the Start of the Year	15,408	15,440	12,840
Increase to the Provision During the Year	2,568	2,568	2,568
Provision at the End of the Year	17,976	18,008	15,408
Cyclical Maintenance - Current	2	25	(F <u>2</u> 2
Cyclical Maintenance - Term	17,976	18,008	15,408
	17,976	18,008	15,408

#### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
No Later than One Year	4,663	8	4,105
Later than One Year and no Later than Five Years	9,841	5	10,640
	14,504		14,745

#### 16. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

Fence	<b>2019</b> completed	Opening Balances \$	Receipts from MoE \$ 148,173	Payments \$ 148,173	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Re-Roofing Classroom	in progress	82	28,815	13,788	=	15,027
Totals		393	176,988	161,961	¥	15,027
Represented by: Funds Held on Behalf of the Mir Funds Due from the Ministry of					_	15,027 - 15,027
	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BUI Contribution/ (Write-off to R&M)	Closing Balances \$
Totals		- F				-

#### 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

#### 18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments,

	2019 Actual \$	2018 Actual \$
Board Members	•	*
Remuneration	3,060	2,855
Full-time equivalent members	0.13	0.21
Leadership Team		
Remuneration	170,003	158,137
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	173,063	160,992
Total full-time equivalent personnel	2.13	2.21

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

#### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2013	2010
	Actual	Actual
Salaries and Other Short-term Employee Benefits:	\$000	\$000
Salary and Other Payments	100 - 110	90 - 100
Benefits and Other Emoluments	3 - 4	2 - 3
Termination Benefits	120	2

#### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration	2019	2018
\$000	FTE Number	FTE Number
100 - 110	- 80	<u> </u>
-	0.00	0.00

2010

2018

The disclosure for 'Other Employees' does not include remuneration of the Principal.

#### 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2019	2018
	Actual	Actual
Total	38	F48
Number of People	1.25	<b>2</b> 0

#### 20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2019 (Contingent liabilities and assets at 31 December 2018: nil).

#### Holidays Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance. The Ministry has recognised an estimated provision based on the analysis of sample data, which may not be wholly representative of the total dataset for Teacher and Support Staff Entitlements. A more accurate estimate will be possible after further analysis of non-compliance has been completed, and this work is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis has been completed

To the extent that any obligation cannot reasonably be quantified at 31 December 2019, a contingent liability for the school may exist.

#### 21. Commitments

#### (a) Capital Commitments

There are no capital commitments as at 31 December 2019 (Capital commitments at 31 December 2018: nil).

#### (b) Operating Commitments

There are no operating commitments as at 31 December 2019 (Operating commitments at 31 December 2018: nil).

#### 22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

#### 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost (2018: Loans and receivables)

Financial assets measured at amortised cost (2018: Loans and receivables)			
·	2019	2019 Budget	2018
	Actual \$	(Unaudited) \$	Actual \$
Cash and Cash Equivalents	122,532	315,506	95,947
Receivables	21,678	15,340	18,433
Investments - Term Deposits	231,360	3€6	230,150
Total Financial assets measured at amortised cost	375,570	330,846	344,530
Financial liabilities measured at amortised cost			
Payables	30,201	35,868	37,951
Borrowings - Loans	ē	556	
Finance Leases	13,092	±2%	12,383
Painting Contract Liability		<b>3</b> 0	×
Total Financial Liabilities Measured at Amortised Cost	43,293	35,868	50,334

#### 24. Events After Balance Date

On March 11, 2020, the World Health Organisation declared the outbreak of COVID-19 (a novel Coronavirus) a pandemic. Two weeks later, on 26 March, New Zealand increased its' COVID-19 alert level to level 4 and a nationwide lockdown commenced. As part of this lockdown all schools were closed. While the disruption is currently expected to be temporary, there is a level of uncertainty around the duration of the closure.

At the date of issuing the financial statements, the school has been able to absorb the majority of the impact from the nationwide lockdown as it was decided to start the annual Easter School holidays early. In the periods the school is open for tuition, the school has switched to alternative methods of delivering the curriculum, so students can learn remotely.

At this time the full financial impact of the COVID-19 pandemic is not able to be determined, but it is not expected to be significant to the school. The school will continue to receive funding from the Ministry of Education, even while closed.

#### 25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

#### 26. Adoption of PBE IFRS 9 Financial Instruments

In accordance with the transitional provisions of PBE IFRS 9, the school has elected not to restate the information for previous years to comply with PBE IFRS 9. Adjustments arising from the adoption of PBE IFRS 9 are recognised in opening equity at 1 January 2019. Accounting policies have been updated to comply with PBE IFRS 9. The main updates are:

- Note 9 Receivables: This policy has been updated to reflect that the impairment of short-term receivables is now determined by applying an expected credit loss model.
- Note 11 Investments:

Term deposits: This policy has been updated to explain that a loss allowance for expected credit losses is recognised only if the estimated loss allowance is not trivial.

Upon transition to PBE IFRS9 there were no material adjustments to these financial statements



#### **Independent Auditor's Report**

# To the Readers of Te Mahoe School's Financial Statements

#### For the Year Ended 31 December 2019

The Auditor-General is the auditor of Te Mahoe School (the School). The Auditor-General has appointed me, Richard Dey, using the staff and resources of William Buck Audit (NZ) Limited, to carry out the audit of the financial statements of the School on his behalf.

#### **Opinion**

We have audited the financial statements of the School on pages 2 to 21, that comprise the statement of financial position as at 31 December 2019, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - o its financial position as at 31 December 2019; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime.

Our audit was completed on 15 May 2020. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### **Emphasis of Matter - COVID-19**

Without modifying our opinion, we draw attention to the disclosures in note 24 on page 21 which outline the possible effects of the Alert Level 4 lockdown as a result of the COVID-19 pandemic.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

#### **ACCOUNTANTS & ADVISORS**

Level 2, 60 Durham Street Tauranga 3110, New Zealand PO Box 222 Tauranga 3144, New Zealand Telephone: +64 7 927 1234 williambuck.co.nz

William Buck Audit (NZ) Limited





We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

#### Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board
  of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related
  to events or conditions that may cast significant doubt on the School's ability to continue as a going
  concern. If we conclude that a material uncertainty exists, we are required to draw attention in our



auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still
  contain errors. As a result, we carried out procedures to minimise the risk of material errors arising
  from the system that, in our judgement, would likely influence readers' overall understanding of the
  financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

#### Other information

The Board of Trustees is responsible for the other information. The other information comprises the information included on page 1 and on pages 25 to 29, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

**Richard Dey** 

William Buck Audit (NZ) Limited
On behalf of the Auditor-General

Tauranga, New Zealand



# Analysis of Variance for Te Mahoe School 2019 Targets -School Number - 2009

Strategic Aim: Improve outcomes for all students supporting them to achieve excellence in the NZC by developing their confidence and capabilities in order to reach their full potential

Annual Aim: To accelerate the learning of all children, especially in Reading.

Target: The group of year 3&4 below and well below in Reading will have made more than one years progress and be reading at or above the standard by the end of the next year.

# Baseline data:

Reading: 17 (46%) students in total. 11/37(30%) are below and 6/37 (16%) well below their curriculum level in reading. Writing: 12(32%) students in total. 6/37(16%) are below and 6/37 (16%) well below their curriculum level in writing. Maths: 15 (41%) students in total. 11/37 (30%) are below 4/37 (11 %) are well below their curriculum level in maths.

Actions (what did we do?)	Outcomes (what happened?)	Reasons for the variance (why did it happen?)	Evaluation (where to next?)
>Board funded teacher for year 1&2's to assist with foundations and development skills. This also allowed for intensive teaching of year 3&4 students (majority were targets) >Early Words program >Running Record progress books for target readers. >3x term target students hui, to discuss strategies,	Analysis of end of year data(2018) showed in reading 17 students were well below & below. At the end of 2019, 12 students were below & well below. 5 students made accelerated progress, one in particular made huge progress from Well below to Above. However this is only approximately a third of our target students. Need to analyse what worked for those	>Some identified areas to work on, low oral language, no preschool and low levels of support from home. >Various levels of movement were seen with year 3&4 group having more 1:1 time with teacher/TA >Readers are more fluent and confident when reading. Able to identify words instantly >Running record books is a simple and effective way to keep track of progress for teachers as well as students. RR	As a board we are not happy with the limited progress of our students. We acknowledge that our students are unique and challenging in their learning behaviours and continue to explore different ways to engage our learners. Eg Learning through play, collaborative teaching, tuakana/teina, etc. >Having an extra teacher employed by the board was effective for smaller class

obs, successes.  >IEP's for Target Students evaluated 2x term.  >Yolanda Soryl Phonics program implemented in the junior room.  >Familiar with learning progressions for Reading ywhanau around ways to support their children's learning.  >Beginning to establish a reading framework for Te Mahoe school.	children who made big shifts and apply to those who did not make the necessary movement.	needed to be taken until an instructional level was reached. > Targets need to be at the forefront of every meeting. Need to work on preparation, professional conversations and time factors. > Initially IEP's proved effective, however they needed continual updating to be of real value. This proved to be more time consuming than an effective teaching practise. > Teachers are confident with the program and planning for students' needs. Resources are available, although some need to be upgraded. > PLD was not available to assist in setting up the LPP for reading. > Whanau hui were more targeted towards the schools mission, vision, values, KC and local curriculum ideas. > Understanding and implementing the different views into the TMS reading framework.	numbers, targeting student needs & building confidence in our 5-6yr olds. This also allowed for the Junior classroom teacher to have the time and space to target specific individual learning needs of the year 3&4s, who made up the majority of targets for reading. However, due to finances we have had to discontinue the BOT funded teacher.  >Provide teacher/parent information evenings to discuss expectations for learning. >Continue with Early words, order Early words 2 and use reading rocket colour words to progress students. >Continue with Running record progress books. >Commit to hui for target students to take place regularly 2 times a term, keeping hui professional and timely
			phonetic program as it helps with students who have limited sound/letter knowledge.  >Apply for PLD to set up Learning progressions for reading in 2020.  >Whanau hui needs to be more focused on Curriculum delivery and learning programs.

	>Continue to liaison with staff and whanau when creating a reading framework. > Teacher for reading recovery training .Junior level focus, share knowledge and expertise with teachers to implement in daily programs. > Instill clear & consistent partnerships with home learning, especially with the junior level.
Planning for 2020:  Reading Recovery training  Literacy Reading Workshop  Whanau hui focus on learning programs  PLD on Literacy Progressions  Continue with PB4L	

#### **TE MAHOE SCHOOL**

**Kiwisport**For the year ended 31 December 2019

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2019, the school received total Kiwisport funding of \$529 (excluding GST). The funding was spent on sporting endeavours.